

# La Plume Township

## MONTHLY MEETING MINUTES

SEPTEMBER 8, 2022

The La Plume Township Board of Supervisors met in regular session on the above date and was called to order by Chair Lisa Huffsmith. Also present were Supervisors Gerald Henry, Jeremy Wohlken, Engineer John Seamans, Roadmaster Bruce Van Fleet, and visitor Jo Anne Klingel.

Minutes of the previous meeting were approved, motion by Henry, seconded by Wohlken.

The following Treasurer's Report was reviewed and will be filed.

General Fund Account Balance	<b><u>\$132,834.28</u></b>	Including Interest of \$153.18
	7,653.52	Earned Income Tax (Berkheimer)
	139.52	Real Estate Taxes - Current Year
	1,668.88	Comcast Royalties
	14.52	Prior Year Taxes
	41,267.78	Lackawanna Co. Conserv. -Dirt & Gravel Rd. (S. Overbrook)
	<b><u>\$50,897.40</u></b>	<b>Total Receipts</b>
Bills	(4,296.06)	Bills
Payroll	(1,241.25)	Payroll
	<b><u>(\$5,537.31)</u></b>	<b>Total Disbursements</b>
State Fund Account	<b><u>\$24,892.59</u></b>	including interest of <b><u>\$40.54</u></b>
Cemetery Fund Account	<b><u>\$ 711.90</u></b>	including interest of <b><u>\$1.16</u></b>
PLGIT Plus Savings Account	<b><u>\$ 2,296.30</u></b>	including interest of <b><u>\$4.45</u></b>

The following bills were approved, motion by Jeremy Wohlken, seconded by Gerald Henry.

### **Bills**

#### **Vendor**

PP&L	42.87	Building Lights
PP&L	159.63	Streetlights
Comcast Business	187.51	Building Internet
Berkheimer Assoc	164.14	Commission
Stone House	1,292.00	Administrative Services
Melissa Scott (V)	22.22	Office Supplies - File Boxes
Dirtgrasssnow Enterprises	1,000.00	Mowed banks and intersections along roadways
Wyoming County Tax Collection District	13.94	La Plume Share of Wyoming County TCC Insurance
Sherman's Cleaning	50.0	Cleaning of Township Building
John Seamans	1,363.75	Engineering Svcs.
<b>Total</b>	<b><u>\$4,296.06</u></b>	

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### **Roadmasters Report**

Roadmaster Bruce Van provided an overview of his activity in the township over the last month. He mowed the township building twice and checked on the roads on 7/24 and 9/6 after thunderstorms in the township. He removed tree limbs from Maple Road on 9/6. He also secured pricing and procurement information for the rock salt the township will need for winter road maintenance. He also noted that there has been no activity at Keystone College or the Harris Property.

### **Engineers Report**

Township engineer, John Seamans rewrote the scope of work to be completed on College Road to match the funds that will be awarded by the LSA grant. This was accepted by the state and the process to receive the funds is in motion.

He also addressed the work to be completed on South Overbrook Road. The first portion of the funds have been received by the township and the next step is for John to begin taking measurements and obtaining elevation specs to begin the work.

A motion was made by Gerald Henry, seconded by Jeremy Wohlken to request that John begin the process of obtaining the required measurements.

### **Zoning Officer's Report**

An official zoning report was not received from NEIC. Supervisor Lisa Huffsmith stated that there has been no update on the College Road property regarding the unlicensed vehicles and will follow up on this and get updates on any other open issues.

### **Planning Commission**

Jo Anne Klingel, planning commission board member, provided a copy of the planning commission meeting minutes from 7/21/2022. The commission approved the subdivision request for the Elechko property.

### **Unfinished Business**

There has been no response regard the quote request placed to move the La Plume Township sign from the property owned by the Countryside Conservancy.

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### **New Business**

The Board of Supervisors received only one and open the bids requested for the township's snow plowing needs for the Winter 2022-2023. The decision was made to award the contract to DirtGrassSnow Enterprises. In addition to the required public advertisements placed, several companies and boarding municipalities were contacted by the township requesting bids and declined.

### **Hear Visitors**

Bruce Van Fleet brought to the attention of the supervisors that per PSATS, municipalities may give permission for their residents to drive UTV's on municipal roadways that would need to be monitored through a permitting process. Supervisors will take under consideration but would need additional information before making any decisions.

### **Adjourn Meeting**

Motion to adjourn was made by Lisa Huffsmith and seconded by Gerald Henry.

Respectfully Submitted,

Melissa Scott

La Plume Township Secretary